



State of Louisiana
LOUISIANA COMMISSION FOR THE DEAF
Board of Commissioners
Interpreter Advisory Ad hoc

Thursday, October 30, 2025
4:30 P.M - 6:30 P.M
Hybrid (In-person and Zoom Webinar)

Meeting Minutes

Meeting Recording Link: <https://youtu.be/EjRTVFufv2Y>

I. Call to Order

- a. *Meeting called to order by Committee Chair Sherry Crosby at 4:33pm*

II. Roll Call

- a. *Sherry Crosby (Chair) – Present*
b. *Leslie Knowles – Present*
c. *Cammy Gasper – Absent*
d. *Stefanie Nadeau – Absent*
e. *Annette Pourciau – Present*
f. *Jennifer Kuyrkendall-Watts – Present*
g. *Damien Parfait – Present*
h. *Shelley McAllister – Present*
i. *Leslie Perrodin – Present*
j. *Shannah Arceneaux – Present*

III. Approval of October 30, 2025 Agenda

- a. **Motion:** *Jennifer Kuyrkendall-Watts /Annette Pourciau to approved the agenda.
Passed unanimously*

IV. Public Comments (2 minutes limit per person)

- a. *No public comments*

V. Mandate Review

VI. New Business

- a. **Interpreter Adhoc Committee Purpose**
i. *Jana Broussard Acting Director provided an overview of the purpose of the committee. The Board of Commissioners voted to create this adhoc in order to define the objectives, goals, qualifications, and membership criteria for the Interpreting Advisory Committee. The Interpreter*

Advisory Committee (no official name yet), to be established during these adhoc meetings and is tasked with the general responsibility of advising the Board of Commissioners on topics related to the sign language interpreter workforce. This may include registration requirements, reviewing and investigating grievances, issuing recommendations for disciplinary action, if warranted, informing interpreter qualifications, and other important duties. This adhoc, of which you volunteered to be part of, is a short-term group to help the board identify the structure of this very important future advisory committee.

- b. Identify Purpose, Membership Criteria and other details for creation and implementation of an Interpreter Advisory Committee to the Louisiana Commission for the Deaf Board of Commissioners

Motion: *Annette Pourciau / Shelley McAllister to move into Committee as a whole. Passed unanimously.*

i. Purpose

1. Consider: What are the duties of the advisory committee versus the full board and LCD program?

- a. Grievances
- b. Standards
- c. Registration Requirements
- d. Compliance

ii. Membership Criteria

1. Consider: current state, availability, willingness, etc. For those that are "required", business cannot function without. Other details can be listed as "may" so clear what the goal is without making it a requirement to do business.

- a. Seven persons

iii. Appointments

1. Consider: this is the process for being appointed by the Board, not the criteria of membership

- a. Board endorsement

iv. Officers

v. Duties and Powers

vi. Official Name of Committee

vii. Other

VII. **Motion:** *Leslie Knowles / Annette Pourciau to move close the Committee as a whole. Passed unanimously.*

VIII. Announcements –

- a. No announcements

IX. Adjourn

a. Chair Sherry Crobsy Adjourned at 6:30PM

Note: The order of the agenda may not be followed as listed in order to accommodate presenter schedules.

American Sign Language (ASL) interpreters and live captioning will be provided. Presenters, members, and guests may submit requests for additional accessibility and accommodations prior to a scheduled meeting. Please submit a request to jazmyne.lemar@la.gov at least one week prior to the meeting with details of the requested accommodations.

In lieu of verbal public comment, individuals may submit a prepared statement in accordance with Senate Rule 13.79. Statements should be emailed to jana.broussard@la.gov and must be received at least 24 hours prior to the meeting to be included in the record for the meeting.

[RS 46: 2351-2355 Louisiana Commission for the Deaf](#)

The commission shall be governed by a board which is hereby created as a separate and distinct body to support the work of the commission and to advocate on behalf of d/Deaf, DeafBlind, and hard of hearing communities and their families.

[Title 67](#)

SOCIAL SERVICES

Part VII. Rehabilitation Services

Chapter 3. Commission for the Deaf

§309. Louisiana Commission for the Deaf Board of Commissioners

The role and function of the Louisiana Commission for the Deaf board of commissioners are as follows:

1. to support the work of the commission by making recommendations to the commission regarding its programs, policies, procedures, regulations, rules and criteria on behalf of d/Deaf, DeafBlind, and hard of hearing communities and their families
2. to advocate for the general welfare, needs, and rights of d/Deaf, DeafBlind, and hard of hearing individuals in this state through education, advising, informing, and promoting relevant laws, policies, and practices which support the eradication of barriers and discrimination affecting individuals who are d/Deaf, DeafBlind, and hard of hearing.
3. to create standing committees, ad hoc committees, or task forces as needed to assist in carrying out the above objectives.

APPROVED